



Melanie Wilson Hartman, D.M.D., P.C. & Associates  
Family & Cosmetic Dentistry

### **CANCELLATION POLICY**

It is our goal to keep our fees for our services as reasonable as possible. Our fee schedule is based on efficient scheduling and is dependent upon our patients arriving for their appointments in a timely fashion.

With this in mind, if you find you are unable to keep your appointment, we request that you give us at least 24 hours' notice. Otherwise, an \$80.00 (\$100 for Saturdays for less than 48 hours notice) fee will be charged for the missed appointment. This \$80.00 (\$100 for Saturdays) fee, which is not covered by dental insurance companies, will need to be paid prior to the time of you next appointment.

**\*PLEASE NOTE:** If you miss three appointments, without prior 24-hour notice, our office will cancel the remainder of your appointments. We will place a courtesy call informing you of such action.

Thank you for your cooperation.

\_\_\_\_\_  
Print Patient's Name

\_\_\_\_\_  
Patient/Guardian/Adult Signature

\_\_\_\_\_  
Date